

TO: USMS Board of Directors; USMS Executive Committee Members; Chairs of USMS Standing Committees; and LMSC Chairs.

FROM: Charles Cockrell, Chair, Legislation Committee
Mollie Grover, Chair, Rules Committee
Phyllis Quinn Chair, Long Distance Committee

SUBJECT: Proposed changes to the USMS Code of Regulations and Rules of Competition

DATE: May 5, 2022

Pursuant to article 601.2 of the current United States Masters Swimming (USMS) Rule Book, changes to the USMS code of regulations and rules of competition may be proposed by any Local Masters Swimming Committee (LMSC), a standing committee of the House of Delegates, the Board of Directors, or the Executive Committee.

Proposed changes to **Part 1: Swimming Rules or the Glossary** must be submitted to the [Chair of the USMS Rules Committee](#). Proposed changes to **Part 3: Open Water and Long Distance Swimming Rules or the Glossary** must be submitted to the [Chair of the Long Distance Committee](#). Proposed changes to the **Organizing Principles, Glossary, Part 2, Part 4, Part 5, or Part 6** must be submitted to the [Chair of the Legislation Committee](#). All proposed changes must be submitted by **June 10, 2022**, to be considered by the House of Delegates at the 2022 Annual Meeting. Early submissions are highly encouraged.

The preferred format for receipt of proposed changes is a Microsoft® Word document using the “Track Changes” feature to show the proposed amendment(s) to the current language. Please see the attachment for submittal instructions. If you are unable to submit a Microsoft® Word document, please adhere to the following guidelines:

- The format of all proposed changes must show the section as it will read if adopted, with any changes in language underlined (if new) and ~~struck through~~ (if deleted).
- Please indicate the article number of the proposed change.
- Provide a brief description of the rationale for the proposed change.

Thank you for your consideration and we look forward to a productive and enjoyable USMS Annual Meeting in September.

Sincerely,

Charles, Mollie, and Phyllis

Preferred Format for Submission of Microsoft® Word Documents with Proposed Amendments

Step 1 – Cut and Paste the relevant rule into a Microsoft Word Document, including the article number and header:

103.4 Reporting of Officials and Meet Personnel

All officials and meet personnel accepting an invitation to work at a swim meet should arrive promptly and report immediately to the meet director or meet referee.

Step 2 – Turn on the “Track Changes” feature in Microsoft Word and make your proposed changes:

103.4 Reporting of Officials and Meet Personnel

All officials and accepting an invitation to work at a swim meet should arrive promptly and report immediately to the meet referee. All other meet personnel should report directly to the meet director or volunteer coordinator.

Tip: Ensure that the “View” settings are set to show “All Markup”

Step 3 – Provide a concise rationale for your proposed change:

Rationale: To clarify roles and responsibilities for volunteers arriving at a swim meet. To avoid unnecessary duplication of effort.

So, your submission will look like the following:

103.4 Reporting of Officials and Meet Personnel

All officials and accepting an invitation to work at a swim meet should arrive promptly and report immediately to the meet referee. All other meet personnel should report directly to the meet director or volunteer coordinator.

Step 4 – Send the Word Document to the appropriate committee chair.

- Part 1 and related Glossary terms – Rules – Mollie Grover – Rules@usmastersswimming.org
- Parts 2, 4-6, and related Glossary terms – Legislation – Charles Cockrell – Legislation@usmastersswimming.org
- Part 3 and related Glossary terms – Long Distance – Phyllis Quinn - LongDistance@usmastersswimming.org